



# Obtaining and sharing digital badges



Representing your competencies as a badge gives you a way to share your credentials online in a way that is simple, trusted, and can be easily verified in real-time. Badges provide employers and peers concrete evidence of what you had to do to earn your credential and what you're now capable of. My.ipma offers digital badges to you to:

- » show the world the knowledge and skills you demonstrated to achieve your certification from a respected, credible source
- » help you publicise your accomplishments
- » demonstrate your knowledge and skills are up to date

#### Step 1:

Make sure you have your individual account created and set up (for more information see *Creating your own personalised IPMA account* booklet).

#### Step 2: Go to My badges



#### Step 3: Claim the badge/-s that are pending

	My Badges	
	Course and programmes Badges	
	No badges at the moment	
	Certificate Badges	
	No badges at the moment	
С	Event Badges	
	CLAIM BADGE CLAIM BADGE	
	Awards Badges	
	No badges at the moment	

#### Step 4: Proceed to Credly within the time limit of 2 minutes

	Course and programme	s Badges	
	Certificate Badges		
		You will be redirected to a Credly website. Your authorization token is valid for 2 minutes.	
C	Event Badges	GO TO CREDLY CLOSE	
		IPMA GLOBAL	
	WEEK 2021	witter (2021	
	CLAIM BADGE CL	LAIM BADGE	

#### Step 5: Create a Credly account (just the first time a badge is issued to you)

	Credly		
	Respected Brands.	Create a Credly Account.	
	Resume-worthy	First Name *	
	Achievements.	Last Name *	
)	Credly is the world's largest network of individuals and organizations using verified achievements to unlock opportunities. Join millions of professionals in sharing your achievements online.	fmail *	
		Country/Territory * Select Country/Territory	
		Password *	
		Send me occasional news and updates on professional growth opportunities.	
		I agree to the Terms of Service and Privacy Policy	
		Create Account	

To register in the Credly system, be sure to **use the same email address** you used to register in the **my.ipma** system.

### Step 6: In your settings turn on auto-accept badges from IPMA

Crea	lly	Q
		Dashboard Settings
	Account Applications	Auto-Accept Organizations on your auto-accept list are allowed to issue badges that do not require you to manually accept before appearing on your profile.
Ū Ģ	Organizations	International Project Management Association (IPMA)
<u>م</u>	Privacy + Security Profile	Employers You have allowed the employers listed below to access your profile information and include you in directories. You do not have any employers.

ABOUT CREDLY REQUEST DEMO TERMS PRIVACY DEVELOPERS SUPPORT

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#### Step 7: Activate your badge

In your Dashboard, click on the badge you want to share. Activate your badge, make it public, interconnect your account with social media account/-s or add it as an email signature (for more details see <u>Can I attach my badge to my email signature?</u>) and share your achievement.

Credly	٩ (٢)			
C This badge was issued on 26 April 2021.				
IPMA <sup>®</sup> IATTENBO IPMA GLOBAL BEST PRACTICE	MA Best Practice Week attendee (full mference) why instantiant Project Measurement Association (PMM) pray. PMM what even thoused on pravillar tasks of and a root project manage for how project the start of the start project of the start of the start of the start of the st		Cedly	٩
WEEK 2021 pro	tere . tere :		Stare your bodge. Bradicatyour achievement to Winds and colleagues to get the receptible you deserve. PMA Best Practice Week Howed by International Project Menagement Association (IPMA)	
Time: Days Saa Cost: Paid Den Additional Details and	darða Líðagas	0	h v f ⊠ Ø ↔ ↓ Uekelin Accura connected Nave share your achievement: Ø Anto In Profile Status in Anton	
			Very my write a chevenent from International Project Management Association (PMA).	
			Share to Linkedin	

#### NOTE:

If you use multiple email addresses to which digital badges have been issued to you, go to your settings and add all email addresses to your Credly profile. This way, all IPMA badges will be displayed correctly in the my.ipma platform.

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		Dashboard Settings		
	Account Applications Comparizations Notifications Privacy + Security Profile	Email Addresses           L-h@gmail.com           Add: an email address           Marga Accounts           You can import budges and email addresses from another account, you have or	ested.	
)		Merge an account Start Page Preference Redirect to Organization Management on sign in		



## Find out more about my.ipma functionalities for individuals:

Creating your own personalised IPMA account Joining courses and programmes (coming soon) Attending events (coming soon) Claiming your CPD points (coming soon) Keeping track of your IPMA certificates

